

ARCHITECTURAL COMMITTEE SUBMITTAL FORM

**Saguaro Viejos East Community Association**

c/o Platinum Management  
7225 E. Broadway Blvd, Suite 140  
Tucson, AZ 85710

PLEASE CHECK APPROPRIATE BOX BELOW:

ARE YOU SUBMITTING PRIOR TO LIVING IN THE COMMUNITY? IF SO, WHAT IS THE CLOSE OF ESCROW DATE? \_\_\_\_\_

I AM CURRENTLY LIVING IN THIS COMMUNITY.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Community: \_\_\_\_\_ Lot# \_\_\_\_\_

Property Address: \_\_\_\_\_

Phone#: \_\_\_\_\_ Email Address: \_\_\_\_\_

Current Mailing Address: \_\_\_\_\_

Description of Proposed Construction or Modification/Improvements:

(changes to be made to my property and changes to the exterior of my home)

\_\_\_\_\_  
\_\_\_\_\_

Type of Material to be used - (attach samples / pictures / brochures): \_\_\_\_\_

\_\_\_\_\_  
Color to be used – (attach samples / pictures / brochures): \_\_\_\_\_

\_\_\_\_\_  
Contractor to be use (Contractor's name, e-mail, phone number): \_\_\_\_\_

\_\_\_\_\_  
How will access be granted for proposed construction or modification request? \_\_\_\_\_

\_\_\_\_\_  
Neighbor consent? A neighbor consent letter should be included if the proposed improvement in any way impacts the adjoining property.

- Attached \_\_\_\_\_ Not Required \_\_\_\_\_

MUST INCLUDE A PLOT PLAN INDICATING LOCATION OF SUBMITTAL AND INCLUDE APPLICABLE MEASUREMENTS AND DIMENSIONS.

\_\_\_\_\_

**INCOMPLETE SUBMITTALS WILL BE DENIED**

Homeowner agrees to comply with all applicable City and State laws, and to obtain all necessary permits. Approval by the Architectural Committee shall not be deemed a warranty or Representation as to the quality of such construction, installation, addition, alteration, repair, change or other work, or that work conforms to any applicable building codes or other Federal, State or local law, statute, ordinance, rule or regulation.

Architectural Design Committee requests will be reviewed within 60 days. Requests will be approved, denied or returned for additional information.

Acknowledgment: I understand that the Architectural Review Committee (ARC) will act on this request after its receipt, at the next regular meeting. I also understand that if the required information is not included in this Application, the ARC may not be able to make a valid judgment and the submittal may be returned for more complete information. **I agree not to begin proposed improvement(s) until I have been notified of the Committee's decision, and that I will be liable for all costs necessary to bring any nonconforming work into compliance with the Declaration and the Community Guidelines and for such other penalties as provided in the Declaration and the Community Guidelines.**

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Homeowner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Homeowner E-mail address: \_\_\_\_\_

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***“Office Use Only”***

The Above Described Architectural Change Has Been

APPROVED \_\_\_\_\_ subject to the following  
condition(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DISAPPROVED \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_