

Pepper Viner Homes at Sycamore Canyon Homeowners Association

P.O. Box 14198
Tucson, AZ 85732
Phone (520) 623-2324-Fax (520) 722-5039

ARCHITECTURAL AND LANDSCAPE REVIEW SUBMITTAL FORM

Date _____

1. Owner's Name: _____

Lot or Unit #: _____

Address: _____

Phone: _____

2. Description of work to be done: _____

3. Type of materials to be used: _____

4. Color(s) to be used: _____

5. Contractor Name, Address, and Phone (if applicable): _____

License #: _____

6. Other Information: _____

An accurate drawing must be attached using your lot dimensions showing the exact location of the proposed structure. For room additions or anything that must tie into the roofline, an elevation of the proposed structure must also be attached.

Design Review requests will be reviewed as soon as possible.

Association Use Only

Date Received:	Date Approved:	Signature:
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Architectural Review Committee (ARC) Notification/Request

Please provide complete details of the intended project (as requested on page 1). Accurate drawings (if applicable – including the modification itself and its location on the lot) must be attached and submitted as part of your request.

Prior to review by the Architectural Review Committee, please sign below to verify the following:

1. The assessments for this lot are current.
2. The owner of this lot owes no liens, fees, or fines to the Association.
3. It is understood and agreed:
 - a. The original application and attachments shall be retained by the Association.
 - b. The ARC has 30 days in which to respond to this request.
 - c. No work on this request shall commence until the owner receives written approval from the Committee.
 - d. The owner is to comply with all applicable city, county and state codes and obtain all necessary permits.
 - e. Homeowner agrees not to alter existing drainage patterns on lot without expressed approval of the committee.
 - f. Homeowner is responsible for correcting any damage caused to common areas, street, or sidewalks. Materials must be stored on homeowner's property and access over common areas is not permitted.
 - g. It is highly recommended that the homeowner obtains written consent of neighbors if the project will visually impact the neighbors (i.e., patio walls, additions, patio enclosures, and any structures extending above common area walls). This consent need not be considered by the Committee.
 - h. Upon approval of Committee Request, the homeowner acknowledges that all costs of the approved Request shall be their sole responsibility. Should homeowner change or alter the design from the original Request, they shall be required to submit an amended Request including all necessary information from which the Committee can render a decision. The Committee shall be given a reasonable time to review an Amended ARC Request of not less than five (5) days but not more than ten (10) days. Upon approval of the Amended ARC Request, homeowner acknowledges any and all costs created by the Amended Request will be the sole responsibility of the homeowner. The homeowner acknowledges the HOA and Committee are not liable for any incurred additional costs that may rise during and after completion of the work (original and/or amended).
 - i. Failure to comply with all requirements will result in withdrawal of approval.

Homeowner Signature

Date

Email Completed forms to:
 Caitlyn Crain
 Platinum Management
 Caitlyn@platinumonline.org
 (520-623-2324 – Office Phone)